

Dear parents,

As you are already aware that a '**Parent Teacher Meeting**' [**P.T.M.**] was scheduled on Saturday and Sunday in the month of July but due to increase in the extent of the Corona Pandemic it could not be organized .

Now since the online classes for all the students all in running smoothly in full swing therefore it becomes mandatory on our part to inform you about the **current status and progress of your child**. Keeping this in mind we are organizing a '**Parent Teacher Meeting**' [**P.T.M.**] through online mode on the upcoming **Saturday and Sunday i.e. 01/08/2020 & 02/08/2020** respectively.

The schedule for the 'Parent Teacher Meeting' [P.T.M.] is as follows:

CLASS	DATE	DAY	TIME ALLOTTED
9 to 12	01/08/2020	Saturday	8:00 a.m to 10:00 a.m.
6 to 8	01/08/2020	Saturday	3:00 p.m to 5:00 p.m.
Nursery to 2	02/08/2020	Sunday	10:00 a.m to 12 noon
3 to 5	02/08/2020	Sunday	3:00 p.m to 5:00 p.m.

Some instructions to the parents regarding 'Parent Teacher Meeting' [P.T.M.]:-

- The '**Parent Teacher Meeting**' [**P.T.M.**] is scheduled on the coming Saturday and Sunday, as per your convenience, since these being lockdown days [as instructed by the government] most of you will be at home only and therefore it is requested on your part to kindly do take the meeting seriously and ensure your thorough presence.
- There are no special provisions and requirements for the online meeting, you have to **simply login through the login id and password of your child to participate in the online meeting.**
- There will be no online classes on the scheduled time and date as assigned for the purpose of '**Parent Teacher Meeting**'. Rest all the classes will take place as per schedule.
- As per the new guidelines issued by the **Ministry of Human Resource and Development** online classes will now be organized even for **Classes Nursery and K.G. from 4th of August** which will be of one hour duration and parents will be intimated in detail ,regarding this ,in the **P.T.M.**
- If any parent is unable to participate in the '**P.T.M.**' then the class teacher will contact the parent through telephonic mode and will intimate him/her about the main agenda points of the **Parent Teacher Meeting**
- All the parents are also hereby requested to kindly provide any valuable suggestion or input from your part which will be thoroughly welcome.
- Also feel free to put forward any issues or any problem related to the studies of your ward and we will try to take up in the best of our capacities.